

APPLICATION FOR CLUBHOUSE RESERVATIONS

Reservations may be made for private use of the clubhouse at the Islands of Beaufort by property owners only. The clubhouse is open from 6am-11pm. Applications must be submitted and deposit money paid prior to using the clubhouse for any private function. For reservations, applications must be submitted at least seven (7) days prior to function. Approval for clubhouse use will be given in writing. Any usage of the clubhouse for business related functions must have direct approval from the HOA Board and require the application forty-five (45) days prior to the event.

Note: Bundy Management will set-up a temporary gate code for the duration of an event.
Please do not give out your personal code or post a code on the gate box as this could pose a security risk.
If you need a special code to give to guests to open doors, please let Kathy know.

A property owner must be in good standing with the Homeowner's Association. The property owner or his/her designated representative must be present at all times during functions and the owner will be fully responsible for any violation of published Clubhouse rules, injuries, damages, etc. caused by the property owner or his/her guests.

Reservations will be for the clubhouse only and usually do not include the exercise room and pool. Please be responsible when drinking and driving.

Please do not prop open the doors to the clubhouse as this may cause problems with the air conditioning.

A refundable deposit of \$250 is required with this application. Deposit check is to be made payable to IOB. Deposit less any necessary clean-up costs, supplies used or damage expense will be returned promptly.

All owners are required to clean up and take away all trash or garbage created by the event and must leave the area in good condition. All moved furniture (inside or out) should be returned to its original position. Association supplies may NOT be used during private parties. Owner must furnish their own paper supplies.

Parking Requirement: Your guests must park on the street on the clubhouse side only.

Please note that Beaufort County has rated the Clubhouse Capacity at 43 people in main section and 10 people in exercise room. Functions held at the clubhouse should not exceed the capacity rating.

For reservations contact Kathy Bundy with Bundy Management @ 843-524-2207 x 229, email her at kathy@bundyinc.com or write her at: Bundy Appraisal & Mgmt, P.O. Box 1225, Beaufort, SC 29901.

1. Hold Harmless. In consideration of Islands of Beaufort HOA making the Islands of Beaufort Clubhouse available to the Property Owner for a private function, Owner agrees to defend, indemnify, and hold harmless Islands of Beaufort HOA, its Board and its members, from any and all actual or alleged claims, demands, causes of action, liability, loss, damage and/or injury (to property or persons, including without limitation wrongful death), whether brought by an individual or other entity, or imposed by a court of law or by administrative action of any federal, state, or local governmental body or agency, arising out of or incident to any act, omission, negligence, or willful misconduct of Owner, his/her family, invitees and/or licensees, employees, agents, and/or contractors, in connection with or arising out of Owner's use of the Clubhouse. This indemnification applies to and includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorneys' fees, and related costs or expenses, and any reimbursements to Islands of Beaufort HOA, its Board and its members for all legal expenses and costs incurred by it.

2. Insurance. Islands of Beaufort HOA recommends that Owners reserving the Clubhouse for a private event review their insurance policy to determine whether or not their event and guests are covered; if not, an event insurance policy should be obtained naming Islands of Beaufort HOA, its Board and its members as co-insured.

I have read, understand and accept all the above terms of use.

_____ Signature	_____ Signature	_____ Date
_____ Members name (Print)	_____ Property address	_____ Telephone#
Number of guests	_____	
Nature of reservation	_____	
Date and Time of reservation	_____	
Temporary gate code is needed?	_____	