



Islands of Beaufort Homeowners Association Board of Directors Meeting

Tuesday, October 4, 2022

1:30 PM

CALL TO ORDER at 1:31 pm

PRESENT FOR MEETING

Board Members: Alan Dechovitz, Alex Kent, Eric Powell, Carmen Dillard, David Jussaume

Bundy Appraisal and Management: Robert Bundy

IOB Community Members: Fred Mueller, Marilyn Mueller, Scott Whitehead, Ron Henry Randolph Dominic, Nancy Brandt, Nancy Hanson, Richard and Patty Bayer, Jean Watson, Tim DiDonato

COMMUNITY COMMENTS

- IOB President's Verbal Warnings:
Alan asked that the following be recorded for the record. Alan's dog was jumped by a larger dog which was roaming near lot 3-79. This dog had previously attacked a small, leashed dog near the Cotton Island dock, almost causing an older member to fall. Alan separated the two dogs and returned the unsupervised dog to its owner. A phone warning followed that incident warning him to supervise or confine the dog. The most recent incident with Alan's dog resulted in a second verbal warning.
The member had been recently reported dumping yard waste behind the maintenance shed and on the Schools property a second time. The BOD had decided to let the issue drop as the couple are preparing to sell. However, given the circumstances, Alan raised the issue and the member claimed Jeff had told him that the practice was permitted. Alan issued a second verbal warning. Subsequently, Alan confirmed with Jeff that Jeff had not ok'd the dumping. Alan confirmed for the member that he is the BOD President.
- There will be periods of reduced availability of the Clubhouse from October 11 through the end of November due to gym construction and improvements. Alan will send out a notice to the community regarding this. This is not expected to disrupt the annual party as much of this work will happen after the annual meeting and party on October 22nd. The flooring will arrive on the first of November. Some equipment will need to be pulled to put down the new floor. Jean Watson will send out a schedule. There is also a

party scheduled for November 5th, which will try to be accommodated. The Conference room will remain available during this time.

- Two members approached Alan to inquire about the possibility of keeping the pool open until October 31st during daylight hours. Robert Bundy will check with Year-Round Pools to see if there is any additional cost to do this. Legally, according to DHEC, the pool requires checking by a certified pool operator 3 times a week. (DHEC prefers daily.)
- Fred Mueller shared that a neighbor's tree partially fell after Hurricane Ian and is resting on another neighbor's tree. The tree that partially fell is currently secured by the other tree. Alan stated that this is a private property matter unless the tree is threatening common property. If it is a safety issue, the owner is notified in writing. Fred said the tree is not a danger at this time but will alert the association if that status changes.

PRESENTATION OF MINUTES – SEPTEMBER 2022

Eric Powell made a motion that the minutes from the July IOB Board meeting be approved, and this motion was seconded by Alex Kent. The minutes were accepted unanimously by the Board.

FINANCE REPORT

- In addition to the information in the Treasurer's report below, the Board will do a Reserve Study for next year. This has not been done in several years. Given the results of previous reserve studies, a current reserve study will likely indicate we cannot operate with the reserves we have had for the last 17 years. Historically, the Board has addressed those issues needing immediate prioritization and given them immediate attention.

Islands of Beaufort HOA Treasurer Report

October 4th, 2022 BOD Meeting

September 30th, 2022 Status

Treasurer's Highlights

1. Total *Spend-to-Date* across all 4 accounts: \$308.9K. (3 of 4 accounts are under plan.) (Slides 2-5)
2. Bridge Inspection Report and Invoices have been received.
3. Assessment levels for 2023 have been set: 6% for Common Area Ops., 12% for Common Area Reserves, 9% for DI Ops., and 0% for DI Reserves

Look Ahead

1. Continuation of Gym refurbishment.
2. Continuation of Clubhouse repairs.
3. Bridge ~~replacement~~ cost estimate and repairs, if any, as noted in reports.
4. Palmetto Place drainage invoices.
5. Approximately \$6K more in spend in Social Committee

Decisions Required

1. None

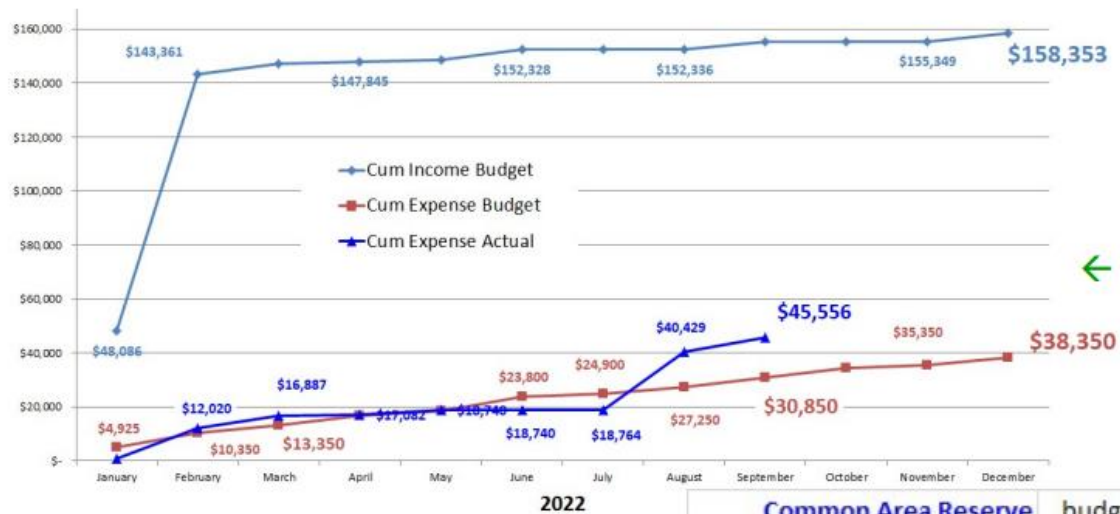
Working Budget Summary Common Area Operations Comparison of Plan to Actual – Accrual Basis



n Area Operations	budget	actual	surplus (deficit)
annual mtg	0	575	(\$575)
accounting	360	645	(\$285)
legal	4500	8024	(\$3,524)
mgmnt	24239	22923	\$1,316
mrkting	7000	7077	(\$77)
ins	56526	48448	\$8,078
ARB	14650	13624	\$1,026
G&L	54203	55484	(\$1,281)
GLComm	35900	15639	\$20,261
CH	9675	11250	(\$1,575)
peol	12315	13656	(\$1,341)
social	5667	2268	\$3,399
Main gate	4770	4380	\$390
util	23213	22111	\$1,102
Total	253018	225529	\$26,914

88% of Surplus is in these two accounts

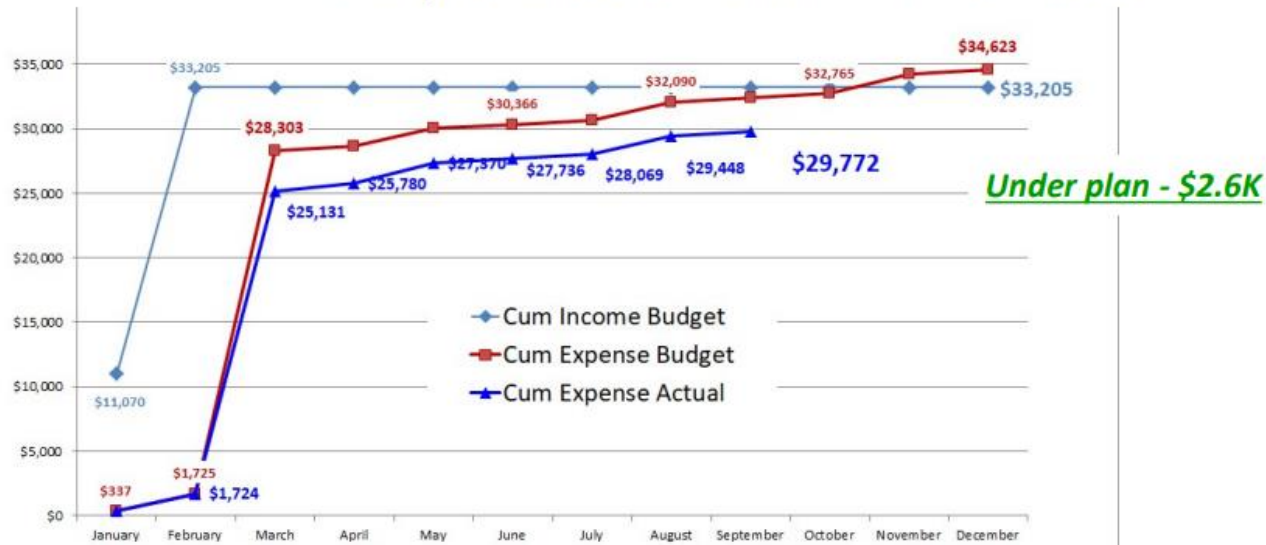
Working Budget Summary Common Area Reserves Comparison of Plan to Actual – Accrual Basis



← **Over plan - \$14.7K**

Common Area Reserve	budget	actual	surplus (deficit)
Equipment Purchases	3750	4117	(\$367)
Entry Gate Routine Repairs	1650	0	\$1,650
Year Board Maintenance/Replacement	1000	0	\$1,000
Vacant Lot Maintenance	8850	9750	(\$900)
New landscaping installs	3750	1380	\$2,370
Cleaning Dry Retention Ponds	2250	24	\$2,226
Cleaning wet Retention Ponds	3600	0	\$3,600
Refresh/add river rock along DeLa Gaye	1500	0	\$1,500
Clean certain street drains	750	0	\$750
Unexpected Expenses	3750	8639	(\$4,889)
House Expansion/Repair/Enhancements	0	5856	(\$5,856)
IOB Gym Equipment	0	15790	(\$15,790)
Total	30850	45556	(\$14,706)

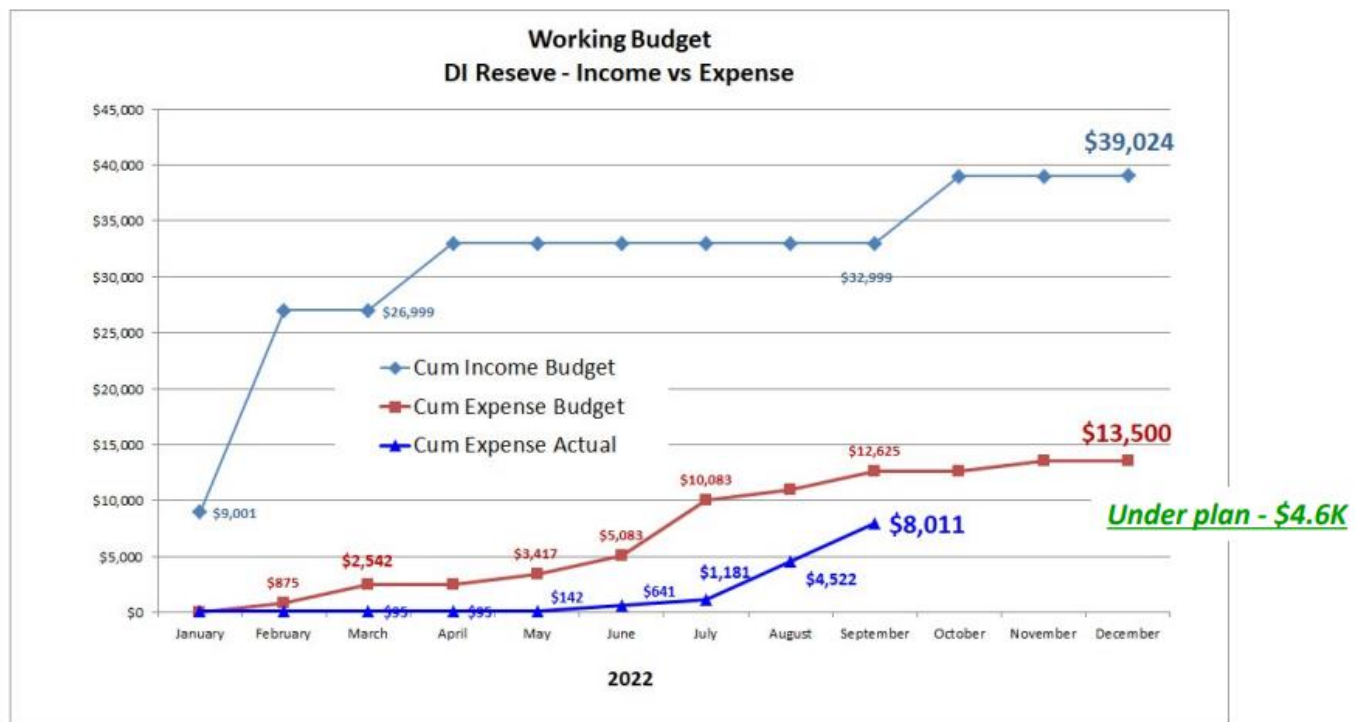
Working Budget Summary Deer Island Operations Comparison of Plan to Actual – Accrual Basis



2022

DI Operations	budget	actual	surplus (deficit)
Deer Island Property Taxes	0	0	\$0
Deer Island Gate Equipment Lease	3150	3150	\$0
Internet [Hargray] for: DI Gate	1208	1202	\$6
Gate Phone (VoIP)	180	156	\$24
Deer Island Irrigation Water	911	1323	(\$412)
Landscape Maintenance Materials	0	0	\$0
Electric (for gate operation & well pump)	738	722	\$16
Water Infrastructure Maintenance	0	1200	(\$1,200)
Deer Island Bridge Insurance	26241	22019	\$4,222
	32428	29772	2656

Working Budget Summary Deer Island Reserves Comparison of Plan to Actual – Accrual Basis



DI Reserves	budget	actual	surplus (deficit)
DI Landscape repair	5000	95	\$4,905
DI Gate maintenance, repairs, parts	2625	1496	\$1,129
Entrance concrete repair (west end)	0	0	\$0
Unexpected Expenses	0	6420	(\$6,420)
Old Bridge Wear Board Replacement	5000	0	\$5,000
	12625	8011	\$4,614

Cash Held In Banks (end of month)

Bank Balances (end of month)		2022								
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Type										
Ameris		\$64,998	\$144,911	\$200,883	\$200,890	\$200,898	\$200,906	\$200,916	\$189,794	\$189,850
Common Area Res	MM	\$64,998	\$144,911	\$200,883	\$200,890	\$200,898	\$200,906	\$200,916	\$189,794	\$189,850
First Federal Bank (FFB)		\$136,851	\$136,853	\$181,664	\$181,667	\$181,671	\$181,224	\$181,139	\$181,143	\$176,582
Common Area Res	MM	\$95,832	\$95,834	\$140,645	\$140,647	\$140,651	\$140,654	\$140,658	\$140,662	\$140,679
Deer Island Res	MM	\$41,019	\$41,019	\$41,019	\$41,020	\$41,020	\$40,570	\$40,481	\$40,481	\$35,903
Regions		\$150,228	\$150,229	\$155,230	\$160,231	\$160,231	\$160,733	\$161,233	\$170,483	\$160,485
Builder's deposits	checking	\$52,000	\$52,000	\$57,000	\$62,000	\$62,000	\$62,500	\$63,000	\$63,500	\$53,500
Common Area Res	MM	\$98,228	\$98,229	\$98,230	\$98,231	\$98,231	\$98,233	\$98,233	\$106,983	\$106,985
South State Bank (SSB)		\$180,751	\$298,896	\$223,509	\$184,646	\$166,840	\$148,507	\$133,995	\$102,283	\$76,107
Common Area Ops	checking	\$180,751	\$298,896	\$223,509	\$184,646	\$166,840	\$148,507	\$133,995	\$102,283	\$76,107
Wells Fargo (WF)		\$110,853	\$149,821	\$169,339	\$145,619	\$143,964	\$143,570	\$143,237	\$138,530	\$138,837
Deer Island Ops	checking	\$22,685	\$43,057	\$54,171	\$30,450	\$28,794	\$28,447	\$28,113	\$26,735	\$26,411
Common Area Res	MM	\$18,607	\$18,607	\$18,607	\$18,607	\$18,607	\$18,607	\$18,608	\$18,608	\$18,608
Deer Island Res	MM	\$69,561	\$88,157	\$96,561	\$96,562	\$96,563	\$96,516	\$96,516	\$93,187	\$93,818
Total =		\$689,055	\$926,074	\$930,625	\$873,053	\$853,604	\$834,940	\$820,520	\$782,233	\$741,861
Liabilities		\$53,365	\$52,112	\$57,983	\$63,578	\$64,164	\$65,288	\$66,433	\$67,577	\$60,956
Builder's Deposits		\$51,500	\$51,500	\$56,500	\$61,500	\$61,500	\$62,000	\$62,500	\$63,000	\$53,500
Member Pre-Paid		\$565	\$565	\$1,434	\$2,078	\$2,664	\$3,288	\$3,933	\$4,577	\$5,221
Accounts Payable		\$1,300	\$47	\$49	\$0	\$0	\$0	\$0	\$0	\$2,235
Net=		\$635,690	\$873,962	\$872,642	\$809,475	\$789,440	\$769,652	\$754,087	\$714,656	\$680,905
Common Area Reserves		\$303,866	\$383,782	\$439,758	\$439,768	\$439,780	\$439,793	\$439,807	\$437,439	\$437,514
Deer Island Reserves		\$110,580	\$129,176	\$137,580	\$137,582	\$137,583	\$137,086	\$136,997	\$133,668	\$129,721
Common Area per lot Reserve		\$1,633.69	\$2,063.34	\$2,364.29	\$2,364.34	\$2,364.41	\$2,364.48	\$2,364.55	\$2,351.82	\$2,352.23
DI per lot Reserve		\$3,813.10	\$4,454.34	\$4,744.14	\$4,744.21	\$4,744.24	\$4,727.10	\$4,724.03	\$4,609.24	\$4,473.14

MANAGEMENT REPORT – ROBERT BUNDY

- Management was in I.O.B. in September on the 2nd, 13th, 17th, 19th and 21st.
- The bridge inspections have been completed and the reports received and forwarded to the Board.
- Low Coast has almost completed the work at Palmetto Place and the main drain leading to the retention pond behind the basketball court.
- Leon has been traveling so he has not been able to clean out the dry retention ponds. He will be in town this month so hopefully he can get them cleaned soon.
- Robert did not receive a reply from Amanda and Linda with OncourtOffcourt to his questions about placing an order for two replacement nets. It could take until the end of the year before receiving them. Robert sent another email and asked if they have the complete set up nets and frames in stock. Linda replied and sent a quote for two complete set ups.
- Robert sent Taylor Borger with Taylor Made Electric another email regarding a quote for the lighting survey. Taylor replied. (This survey is required by DHEC to qualify for night-time swimming.)
- Two benches were ordered from Grayco on August 23rd for the tennis courts. Shanee Best with Grayco said it will take about two months to get them. She is also checking to see if Seaside Casual will replace the damaged high-top chairs. There has been no word yet from Shanee regarding whether or not Seaside Casual will replace the damaged high high-top chairs.
- The second sign for Belle Grove Park and the replacement custom sign for the pool have been installed.
- The new gym equipment and flooring have been ordered. The flooring is to be delivered October 24th. Installation will be after November 5th. The date for removal of the old equipment is to be October 11th.
- Eagle Electric is to get us a price to connect the power to the Cotton Island dock. It appears that when the wiring was installed it was never connected to the electric meter. The estimate is \$1,950.00. (The funding will come from the Common Area Reserve and will require about 150 feet of wiring.) Eric Powell made a motion to complete this work and Alan Dechovitz seconded the motion. The Board approved.
- There has been no word from O'Quinn Marine as to when the damaged ladder on the Cotton Island dock will be repaired.
- Whitmore Plumbing repaired the clogged toilet next to the sink in the lady's bathroom last month.
- Management received three more bids to provide landscape service next year.
- Amazing Event Rentals acknowledged that two six-foot banquet tables have been added to the Annual Meeting order. Leon was reminded that he is to pick up the tables and chairs on the 21st and return on the 24th of October.
- An email checking on the status of the Homeowners Association Special Valuation Application was sent last month regarding the lot given to the Association from Mr. and Mrs. Klingler.
- The financials were emailed to all board members October 3, 2022.

- Finance charges were applied if applicable to owners with balances. Bills were mailed and emailed.
- Four owners on the receivables as of 9/30/22. One owner is paying monthly. One owner owes for lot cleaning. One owner owes fines and the 2022 assessment. One owner owes for annual kayak storage billed 9/1/22.
- The Annual Meeting Packages will be mailed today, 10/4/22.

2022 Closings

#	Lot	Address	Purchaser	Closing Date/Seller
1.	Lot 3-079	345 De La Gaye	Charles & Kristin Bowling	1/6/22 from Abdo
2.	Lot 3-102	281 De La Gaye	Joanne Beyer	1/7/22 from Weinman
3.	Lot 3-055	114 Palmetto Place	John & Carol Phelps	1/20/22 from McNeil
4.	Lot 3-101	285 De La Gaye	Eric & Annie Powell	1/25/22 from Commercial Prop.
5.	Lot 3-051	106 Palmetto Place	Eric & Annie Powell	1/28/22 from Jones
6.	Lot 3-066	105 Palmetto Place	Steve E. Block	1/28/22 from Bazemore
7.	Lot 3-111	245 De La Gaye	Craig & Allison Loescher	2/2/22 from Woodard
8.	Lot 3-090	504 Plough Pt	Adam & Adrienne Frank	2/7/22 from Bono Estate
9.	Lot 3-058	120 Palmetto Place	Regina Lysak	2/11/22 from Walsh
10.	Lot 2-029	6 Anchorage Way	George Sparacio & Tracy Peri	2/14/22 from Meraklis
11.	Lot 4-018	418 Islands Ave	Jonathan & Nikole Sullivan	2/17/22 from Conner
12.	Lot 4-024	406 Islands Ave	John & Deanna McElveen	2/18/22 from McLaughlin
13.	Lot 3-064	109 Palmetto Place	Alan & Lisa Tomlin	2/18/22 from McNeil
14.	Lot 3-030	240 De La Gaye	Pivotal Holdings LLC-E.Knight	2/25/22 from Ledford
15.	Lot 3-038	272 De La Gaye	Daniel & Carrie Moody	3/4/22 from Glimmerveen
16.	Lot 3-039	276 De La Gaye	Daniel & Carrie Moody	3/4/22 from Creamer
17.	Lot 3-015	418 Battery Chase	T. Newberry-Farm Qtr Invest	3/18/22 from Coleman
18.	Lot 3-018	421 Battery Chase	T. Newberry-Farm Qtr Invest	3/18/22 from Wood Trust
19.	Lot 1-015	220 De La Gaye	Anthony Hutcheson	3/18/22 from Patterson
20.	Lot 3-020	417 Battery Chase	Mark & Christy Pincheon	3/25/22 from Lepore
21.	Lot 3-022	413 Battery Chase	T. Newberry-Farm Qtr Invest	4/1/22 from Neiko
22.	Lot 3-031	244 De La Gaye	Timothy & Joan Kane	5/2/22 from Feldman
23.	Lot 3-076	317 Islands Ave	Ron Van Beek/Mary Hughes	5/13/22 from Keim/Peitz
24.	Lot 3-060	117 Palmetto Place	George Kamil/Jacqueline Milad	5/17/22 from Frey
25.	Lot 3-026	405 Battery Chase	Christine/Chris Cotterill	5/27/22 from Bonds
26.	Lot 3-057	118 Palmetto Place	Virginia Lee Kozak	6/2/22 from Marconi
27.	Lot 1-017	228 De La Gaye	Daniel/Jeannine Wolfe	6/3/22 from Babb
28.	Lot 4-011	20 Islands Ave	David/Gloria Papp	6/10/22 from King
29.	Lot 1-005	118 Five Oaks	Charles/Samantha Nechtman	6/10/22 from Crawn
30.	Lot 3-035	205 De La Gaye	Jeffrey Mangan	7/7/22 from White
31.	Lot 3-030	233 De La Gaye	Allison Lee	7/25/22 from Rustad
32.	Lot 2-013	47 Anchorage	John & Patricia Wynn	7/29/22 from Storey
33.	Lot 1-014	214 De La Gaye	Chris & Christine Cotterill	8/5/22 from Patterson
34.	Lot 1-008	135 Five Oaks	Beaufort Charities-K Livingston	3/9/22 from Bay St. Develop.*

*Just found out about this change of ownership.

Pending Closings: None at this time.

MARKETING – MARILYN MUELLER / ALAN DECHOVITZ

Islands of Beaufort Trademark Summary

- The name: Islands of Beaufort
 - Registration #: 4,134,515
 - Serial #: 85-381,870
 - Renewal Date: November 1, 2022.
 - 10th year Renewal Cost:
 - Legal Fees: \$ 479.00
 - Government Fees: \$ 525.00
 - Late Fee: \$ 100.00
 - Total: \$1,104.00
- The phrase: Lowcountry Living at Its Best
 - Registration #: 4,272,504
 - Serial #: 85-381,870
 - Renewal Date: January 9, 2023
 - 10th year Renewal Costs:
 - Legal Fees: \$ 479.00
 - Government Fees: \$ 525.00
 - Total: \$1,004.00
- Our Logo: Three Palm Trees
 - Registration #: 6,553,758 November 9, 2021 No fees due
 - Serial #: 90-455,374
 - Renewal in 6 years: 11/09/26 – 11/9/2027
- Currently (October 3, 2022), we are only renewing the IOB trademark.
- We are working on improving the Lowcountry Living at its Best. The USPTO wants a stronger mark.

Marketing Report

- Private Communities
 - 352 community view pages ↓
 - 39 clicks to our website ↓
 - 13 clicks to our Facebook page ↓
- IOB Website
 - Total Users: 998 ↓
 - New Users: 970 ↓
 - Sessions: 1.13 ↓
 - Page Views: 4,211
 - Pages per session: 4
- 12 sales leads from both Private Communities and IOB website ↓
- All leads received a Welcome Package, list of lots / homes for sale and were contacted by one of our Preferred Realtors.
- Usage and lead requests are down. We believe that the time of year, the economy, inflation, and the rise in interest rates for home loans are contributing to this trend.

- We are now including current listings for any homes for sale on our Private Communities listing page.

Other Marketing Committee Discussion:

- **Trademarks**
 - Jim Vaughn has been successful in renewing our registered trademark for the three palm trees. It will be up for renewal again in 2027.
 - Our registered trademark "Islands of Beaufort" was successfully submitted to the USPTO for a 10-year renewal.
 - Our registered trademark tagline: "Lowcountry Living At Its Best" is up for renewal. Our deadline for another 10-year renewal is January 2023. Jim Vaughn and Marilyn Mueller have been working with our trademark attorney to finalize this. She advised strengthening the mark which has been completed. The tagline now appears on every page of our website, as well as on advertising copy in Low Country Weekly and on a one-page ad in the Beaufort Relocation Guide. We are still in the process of completing the paperwork for this renewal.
- The Marketing Committee sent a revised budget for the Board to consider. This includes communication (management of the website, trademarks, marketing, and advertising.) The committee needs to know something about the final budget in the next 2 weeks for the Private Communities renewal.
- The Visitor's Guide (page 67) online includes other communities, and we are unable to trace usage for City of Beaufort. It is also distributed in Savannah (the airport and city of Savannah) and MCAS.
- The ads will not run this year in Lowcountry Weekly.
- There has been no response from Beaufort Lifestyle.

ARCHITECTURAL REVIEW BOARD (ARB) – FRED MUELLER / ALEX KENT

- Status update on Deer Island Storm Water issue
 - The swale draining the southernmost curb cut was redirected because of construction to allow stormwater to continue to drain into the marsh, which seemed to work during Ian. The previous other clear cuts, put in by the Developer for stormwater control, also worked as they have in the past.
 - At this point, the Deer Island situation has reverted to what it was, which is positive.
- Construction continues on seven residences at IOB,
- One residence has received Final ARB approval.
- One residence has been conceptually approved.
- The details for a previously ARB-approved residence are being finalized with the contractor.
- The current total of residences either built, under construction, or in the ARB process is 98, representing a buildout of more than 61%.
- Next year – we hope that interest rates and building will not be totally discouraging. We hope to have 2-3 more in ARB process or started in 2023.

- Nancy Brandt asked if the ARB requires notification by homeowners to upgrade/replace shrubbery. Fred Mueller said an owner can upgrade/improve as they see fit. If a resident decides to completely take out what was installed on most of the property in the past, the owner should come to ARB as a courtesy and general principle. Two ARB members are quite adept at local landscaping. Owners considering landscape improvement are encouraged to consult with them to glean their expert advice and direction.

CLUBHOUSE – ERIC POWELL

- Clubhouse maintenance project update
 - Nancy and David Brandt will be the chairs of the Clubhouse committee.
 - A proposal was received to upgrade to a new camera system/network with higher resolution functions. A camera would also be added to the kitchen as well as the gym. Nancy and David will have an opportunity to walk through the new system with the person installing the cameras.
 - The decking for the handicap access ramp should be replaced by the annual meeting.
- Gym renovations Update (Provided during the Community Comments.)

Other Clubhouse Committee Discussion:

- Nancy Brandt inquired about the possibility of getting a Defibrillator for the gym and/or Clubhouse. (There is already one near the pool). Nancy offered to get pricing and information about training to use it. (Alan commented that most are automatic.)
- Nancy also inquired about planting improvements for the big planter in front of the Clubhouse. (This will be covered during the Grounds and Landscape Committee report as part of a larger discussion.)

SOCIAL COMMITTEE – NANCY BRANDT

- So far, the number of RSVPs for the annual party is low. (87 “Yes” responses, about 110, awaiting more responses.) Another reminder will be sent to the community.
- Jeff’s retirement party on Sunday, December 4th at 2:00 pm will include cake, non-alcoholic refreshments, and veggie platters.
- Plans for the Merry Mingle the evening December 10th are underway. Different homes in the community will be used for the different courses (two for appetizers, two for the middle course, and one for dessert.) An additional home is needed.

GROUND AND LANDSCAPE COMMITTEE (G&LC) – KATHY WHITEHEAD / CARMEN DILLARD

- The Grounds and Landscape Committee met on September 29th.
 - The Committee thanks the Board for approving its \$1,500 request for funding holiday decorations at the IOB front gate. We are working on acquiring materials.
 - The Christmas/holiday tree project has been postponed. After reviewing information Kat Klingler obtained about available tree species, sizes, costs, deer

resistance, and light requirements for growth, the Committee decided it would not be able to conduct a successful project this year. The idea will be reevaluated after a landscape company is onboard. It might be able to help us evaluate, obtain and plant appropriately sized trees; a better alternative may be to use 2023 budgeted funds to purchase and plant some sizeable Dahoon Holly trees in critical areas.

- Annual lot inspections will be conducted by Committee members in October.
- The Committee discussed the need to improve the landscaping/lawn area in front of the Clubhouse and hopes 2023 funding can be available for this purpose. This included discussion about what to do with the big planter in the front yard.
- Other significant projects for which G&LC continues to plan are:
 - Mapping key specimen trees (e.g., live oaks, palms, magnolias, red cedars) on IOB property.
 - Developing a plan to improve the safety of sidewalks, particularly those with significant drop offs at the edges. G&LC mapped these locations last spring. This will require funding.
- The Board is reviewing the landscaping proposals that were submitted by six landscaping companies.
- The Board approved the G&LC Charter.
- Catherine Stewart contacted Marilyn Mueller about posting the G&LC newsletters Newsletter on the IOB Marketing Facebook page.

OLD BUSINESS

- Palmetto Place drainage update (see Management Report)
- Results of Engineering assessment of bridges (also referenced in the Treasurer's Report)
 - Both Cotton Island and Deer Island bridges were evaluated. The Deck, Superstructure, and Substructure for both bridges received a condition rating of "Good." (Bridge appurtenances, such as railing, utilities, and signage, do not factor into the assessment of the structural condition ratings.)
 - The recommendation for the Cotton Island bridge was to replace wear boards as needed.
 - The recommendation for the Deer Island bridge was to monitor or patch the grout pad spall at the west approach slab.
 - It was recommended that both bridges continue the application of UV protectant and preservative.
- The Dominic vs. IOB legal matter has been settled. Information will be included in the IOB annual packet.
- The new pool signage and Belle Grove Park sign have been installed.

NEW BUSINESS

- (None)

The meeting adjourned at 2:45pm. The Board went into Executive Session.