



ISLANDS OF BEAUFORT HOMEOWNERS ASSOCIATION

Board of Directors Meeting

MINUTES

Tuesday, November 14, 2023

1:30 PM

CALL TO ORDER AT 1:30 PM

PRESENT FOR MEETING:

Alex Kent, Eric Powell, Robert Bundy, Carmen Dillard, David Jussaume, Bill Quarles, Marilyn Mueller, Scott Whitehead, Kathy Whitehead, Bruce Sullivan, Nancy Hansen, Alan Dechovitz, Linda Tunstall, Jean Watson, Janet Santoro, Kat Klinger, David Brandt, Nancy Brandt, Gloria Papp, Missy Taylor, Richard Tunstall, Shauna Bishop

COMMUNITY COMMENTS

- (None)

PRESENTATION OF MINUTES- OCTOBER 2023

- Eric made a motion that the minutes from the October 2023 IOB Board meeting be approved. This motion was seconded by David . The minutes were accepted unanimously by the Board.

FINANCE REPORT - DAVID JUSSAUME/ALEX KENT

Islands of Beaufort HOA Treasurer Report

November 14th, 2023 BOD Meeting

Status as of October 31st, 2023

Treasurer's Highlights

1. Total *Spend-to-Date* across all 4 accounts: \$376.3K (Slides 2, 3, 5 and 6).
2. All 2023 Assessments have been paid.
3. Recommend no additional commitment of Common Area Reserve funds.

Look Ahead

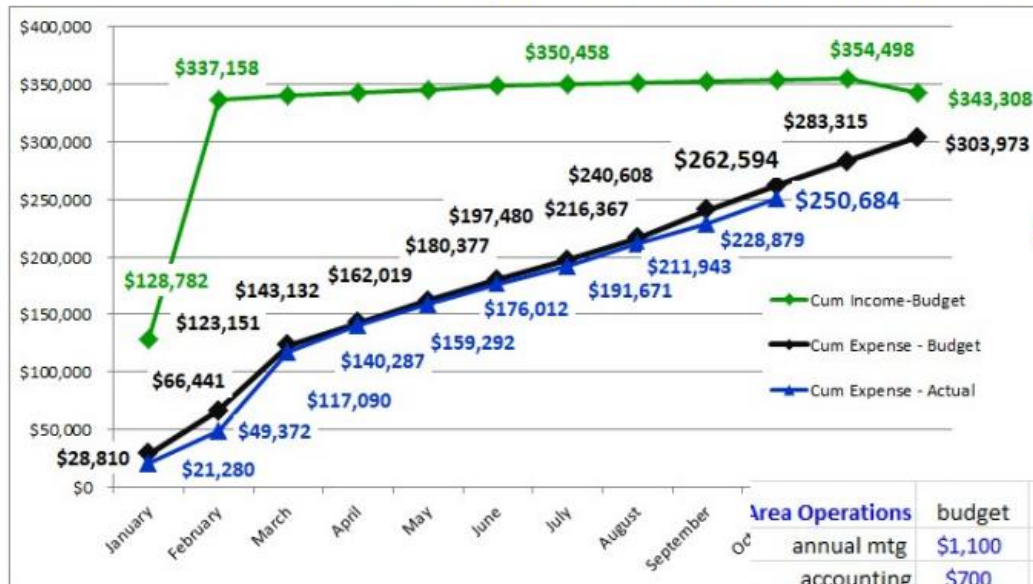
1. Expense of repairing front gate.

Decisions Required

1. Transfer of funds into Certificates of Deposits – amount and duration.

Budget Summary Common Area Operations

Comparison of Plan to Actual – Accrual Basis



Under plan - \$11K

Area Operations	budget	actual	under (over)	
annual mtg	\$1,100	892	\$208	
accounting	\$700	350	\$350	
legal	\$3,333	2010	\$1,323	
mgmnt	\$25,385	24655	\$730	
mrkting	\$7,310	7660	(\$350)	\$613 for open house
ins	\$51,146	56746	(\$5,600)	
ARB	\$13,415	15033	(\$1,618)	
G&L	\$72,900	57164	\$15,736	
GLComm	\$22,083	23309	(\$1,226)	
CH	\$11,313	12293	(\$980)	
pool	\$15,758	15787	(\$29)	\$1350 for repairs, sig
social	6950	4348	\$2,602	
Main gate	\$5,325	6738	(\$1,413)	\$2300 gate repair
util	\$25,875	24591	\$1,284	
	\$262,594	250684	\$11,018	

Budget Summary Common Area Reserves

Comparison of Plan to Actual – Accrual Basis



~\$34K in committed spend
Brings total to ~\$123K
(refer to slide 4)

Under plan - \$47.9K

Common Area Reserve	budget	actual	under (over)	
Pickle ball nets	\$2,000	0	\$2,000	Accrued in 2022
General Landscape	\$4,167	9463	(\$5,296)	
Bridge and dock repairs	\$7,500	6700	\$800	
House Grounds (projects are TBD)	\$29,167	13428	\$15,739	
House Building (projects are TBD)	\$58,333	25685	\$32,648	porch screen/stairs,
Clubhouse Fence replacement	\$30,000	27701	\$2,299	
LG Dock Walkway Repair/Enhance	\$0	5440		
Unplanned Expenses	\$0	333	(\$333)	Gift card
	\$131,167	88750	\$47,857	

Additional Work Projects – 2023

2023 remaining Common Area Spend - not yet accrued			
Operations	Approved	Discussed	
CH de-moss trees	\$750		
Trim tree by Poolhouse	\$375		
Electrical work		\$3,400	see note
Operations total =	\$1,125	\$3,400	
Reserve			
CH front porch	\$4,538		rot repair/repaint
CH new window and install	\$3,951		
Repair well tank	\$1,150		
Road work	\$12,000		
Belle Grove Park	\$1,000		pine straw @ Belle Grove Park along Islands Ave
DLG Community Dock	\$500		pine straw along pathway
CI bridge	\$10,000		\$850 for cleaning, \$xx walkway coating, \$xx for reflectors
restring CI dock walkway	\$800		restring anti-bird string on top rail
Tennis court area - South end		\$12,000	repair court drainage, repair South end of west court
Tennis court area		\$60,000	change 2 tennis courts to 1 tennis court and three pickle ball courts
Reserve total =	\$33,939	\$78,800	

Budget Summary Deer Island Operations

Comparison of Plan to Actual – Accrual Basis



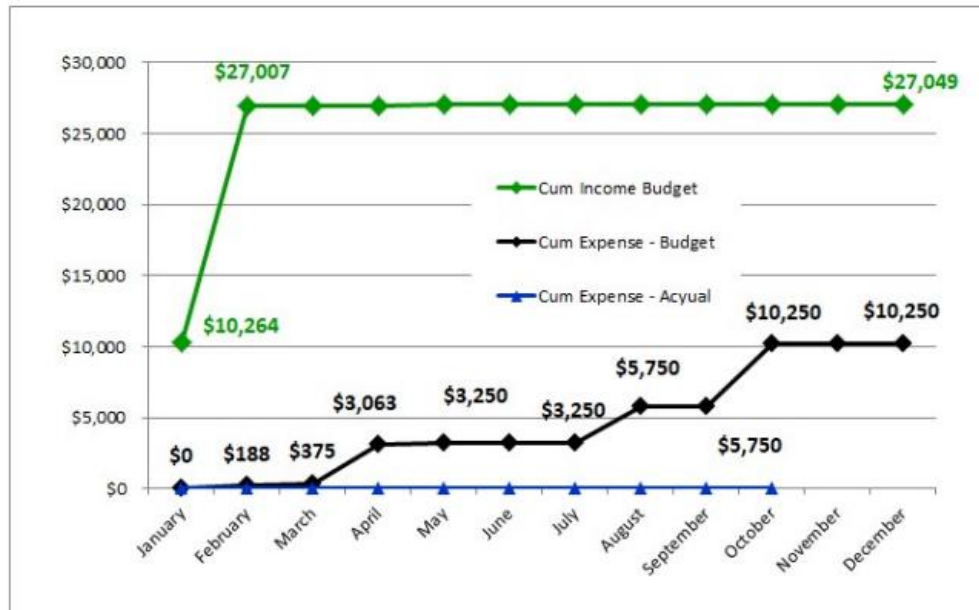
Over plan - \$1.7K

Overspend in DI Operations will be funded from DI Reserves

DI Operations	budget	actual	surplus (deficit)
Property Taxes	\$0	0	\$0
Gate Equipment Lease [4 qtrs @ \$1,050]	\$3,150	2992	\$158
Internet [Hargray] for: DI Gate	\$1,342	1336	\$6
Gate phone (VoIP)	\$200	200	\$0
Irrigation Water	\$1,042	827	\$215
Grounds and Landscape Contract	\$2,500	4860	(\$2,360)
Backflow Preventer Test (@ 47 Anchorage Way)	\$175	0	\$175
Landscape Maintenance - Materials and Labor	\$544	1658	(\$1,114)
Deer Island Causeway Electrical (for gate operation)	\$521	681	(\$160)
Gate maintenance, repairs, parts	\$1,500	\$128	\$1,372
Stormwater Infrastructure Maintenance	\$0	\$0	\$0
Bridge Insurance	\$24,225	24176	\$49
Total Deer Island Operations Expenses	\$35,198	36858	(\$1,660)

Budget Summary Deer Island Reserves

Comparison of Plan to Actual – Accrual Basis



Under plan - \$5.8K

DI Reserves	budget	actual	surplus (deficit)
Landscape improvements and replacement	\$750	0	\$750
Imigation tie in @ Causeway	\$2,500	0	\$2,500
Bridge approach concrete repair	\$2,500	0	\$2,500
Bridge Wear Boards - replacement and sealing	\$4,500	0	\$4,500
Total DI Reserves Expenditures	\$10,250	0	\$10,250

Cash Held In Banks (end of month)

Bank Balances (end of month)		May	Jun	Jul	Aug	Sep	Oct
	Type						
Ameris		\$241,756	\$238,290	\$237,690	\$233,568	\$227,574	\$223,472
Common Area Res	MM	\$241,756	\$238,290	\$237,690	\$233,568	\$227,574	\$223,472
First Federal Bank (FFB)		\$222,249	\$222,334	\$222,411	\$222,490	\$221,749	\$215,112
Common Area Res	MM	\$170,981	\$171,046	\$171,105	\$171,166	\$170,407	\$163,753
Deer Island Res	MM	\$51,268	\$51,288	\$51,306	\$51,324	\$51,342	\$51,359
Regions		\$132,657	\$132,657	\$105,659	\$113,660	\$137,085	\$141,592
Builder's deposits	checking	\$54,500	\$54,500	\$27,500	\$32,500	\$38,000	\$43,000
Common Area Res	MM	\$78,157	\$78,157	\$78,159	\$81,160	\$99,085	\$98,592
South State Bank (SSB)		\$161,156	\$161,584	\$144,377	\$126,413	\$97,814	\$82,820
Common Area Ops	checking	\$161,156	\$161,584	\$144,377	\$126,413	\$97,814	\$82,820
Wells Fargo (WF)		\$174,767	\$173,974	\$173,017	\$171,184	\$168,433	\$167,410
Deer Island Ops	checking	\$28,276	\$27,465	\$26,490	\$24,588	\$23,744	\$22,704
Common Area Res	MM	\$36,325	\$36,329	\$36,334	\$36,388	\$34,467	\$34,471
Deer Island Res	MM	\$110,166	\$110,180	\$110,193	\$110,208	\$110,222	\$110,235
Total =		\$932,585	\$928,839	\$883,154	\$867,315	\$852,655	\$830,406
Liabilities		\$57,224	\$57,224	\$31,512	\$37,156	\$43,300	\$48,944
Builder's Deposits		\$54,500	\$54,500	\$27,500	\$32,500	\$38,000	\$43,000
Member Pre-Paid		\$2,724	\$2,724	\$4,012	\$4,656	\$5,300	\$5,944
Accounts Payable		\$0	\$0	\$0	\$0	\$0	\$0
Net=		\$875,361	\$871,615	\$851,642	\$830,159	\$809,355	\$781,462

MANAGEMENT REPORT – ROBERT BUNDY

- Management was in I.O.B. in October on the 6th, 10th, 17th and 24th.
- Leon removed the old landscape fabric and installed pine straw in the old playground area. The total cost was \$1,300.00.
- Isreal Romaro with Atlantic Asphalt met with Robert yesterday. Work to make repairs to areas in the street is scheduled to start on Wednesday the 15th (they started on 11/14) and is expected to be finished by the 21st.
- A1 (Action Tree), removed the declining oak tree on lot 1 phase 1 (behind the “three palms” at the entrance to IOB.
- Southern Tree removed the large tallow tree and treated the stump, near 345 De La Gaye.
- Management requested a quote from Southern Tree to remove a damaged pine limb hanging over the pool pump house. The quote for \$375.00 was received and forwarded to the Board. (This was approved at the Board meeting today.)
- Management sent another email to Hargray and Dominion, asking about the conduit under the Deer Island bridge. Hargray replied it is not theirs. Dominion replied that they have to get back with Engineering. (David Jussaume remarked after checking it himself that it is not leaking anymore and was probably ground water rather than water from another source. Robert still has brackets for Davis Yokum to finish hanging them.)
- Management sent an email to John Ferreri with Dominion regarding the number of streetlights the Association is paying for. Based on Fred’s report at the annual meeting, the number of lights that the Association is paying for should be reduced by two (2). (Dominion took another light off the association’s bill. One light is installed for every 4 houses built.)
- The financials were emailed to all Board members November 3, 2023.
- There is 1 owner on the receivable list as of the mail 11/11/23. All 2023 assessments have been received.

Other topic discussed – Tennis/ Pickle Ball court repairs and Pickle Ball Court Conversion

- Scott Whitehead sent out proposals to 5 contractors for work to be done on the tennis/pickle ball courts. Three have submitted projections for the job. Robert is still waiting to hear back from one contractor, and one contractor felt this was a tear down.
- The asphalt is aging and not able to expand/contract to properly bond to the old asphalt. Robert shared that the asphalt has fully been redone twice. The underlayment has never been redone.
- Alan Dechovitz asked if the asphalt surface on the courts is similar to city street. In the case of streets, he said the life expectancy is close to 50 years. If asphalt is the same, it sounds odd that it should need replacement.
- Eric Powell recommended doing a core sample to check the condition of the surface.
- Alex said a decision needs to be made in the next 30 days since some contractors have a six-month wait time to begin.

2023 Closings:

2/15/23	Lot 1-012	301 Islands Avenue	Hung Tran & Maily Nguyen from Rhoden-Lot
2/28/23	Lot 1-016	224 De La Gaye	Christopher & Roberta Gillette from Ore-Lot
3/1/23	Lot 4-019	416 Islands Ave	Melissa & Andrew Bliss from Pate-Lot
3/13/23	Lot 3-040	280 De La Gaye	Dennis & Alisa Avery from Stewart-House
4/7/23	Lot 3-075	344 De La Gaye	Joseph & Kerri-Ann Pellegrino from Loker-house

5/4/23	Lot 1-021	121 Five Oaks	Laurie Babernitsh from Fiala's – house
5/12/23	Lot 3-111	245 De La Gaye	Michael & Diane Buescher from Loescher-lot
5/22/23	Lot 1-017	228 De La Gaye	Joveco Scott from Wolfe's – lot
6/2/23	Lot 4-005	108 Sunset Ct	Charles & Sue Martin from Downing-lot
6/28/23	Lot 3-068	316 De La Gaye	Philip & Ann Cunningham from Hipple -lot
7/10/23	Lot 1-026	217 De La Gaye	Kurt & Daile Pettis from Brown-house
7/14/23	Lot 1-006	122 Five Oaks Cir	Kurt & Amy Kerkert from Lancaster/Donaldson-house
7/19/23	Lot 3-065	107 Palmetto Pl	Steve Block from Hong/Beamer-lot
7/26/23	Lot 3-099	293 De La Gaye Pt	Thomas & Chrie Tretheway from Doornbosch-lot
9/6/23	Lot 3-083	329 De La Gaye Pt	Ronald & Caryn Kleckowski from Sculley-lot
9/8/23	Lot 3-050	104 Palmetto Pl	Higher Power Records A. Brown from Keen-lot
10/16/23	Lot 4-022	410 Islands Ave	Daniel & Nicki Northcutt from Boyde- Lot
10/27/23	Lot 4-023	408 Islands Ave	John & Deanna McElveen from Curtis-Lot

Pending Closings that attorneys have requested a certification of assessment:

11/21/23	Lot 3-084	325 De La Gaye	Andrew & Erica Lahn from Jean & Sean Anderson
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MARKETING/COMMUNICATIONS – SHAUNA BISHOP (MARILYN MUELLER)

- The marketing and communication committee is excited to have Tom Ertter joining the committee. Unfortunately, Marilyn resigned from the committee but will continue to update the community directory.
- The transfer of the Trademarks to Bundy Management has been completed. Kathy Bundy now has the complete Trademark file.
- A new client manager trademark is out that provides a watch service for \$396/month. At this time, the committee feels they can adequately monitor.
- Google searches are frequently done to check the hits and IOB traffic on the web.
- The committee is currently working on 2024 goals.
- The contract with Private Communities has been cancelled for 2024.
- Website Statistics – October 2023
 - Private Communities
 - 355 community view pages ↓
 - 130 property listings ↑
 - 56 clicks to our website ↓
 - 13 clicks to our Facebook page ↓
 - IOB Website
 - Total Users: 510 ↑
 - New Users: 485 ↑
 - Sessions: 761 ↑
 - Sessions / User 1.49 ↓
 - Page Views: 1,691 ↑
 - Pages / Session: 2.22 ↑
- 4 ↓ sales leads from both Private Communities and IOB website
- All leads received a Welcome Package, list of lots/ homes for sale and were contacted by one of our resident Realtors.

ARB – FRED MUELLER/ROBBIE SMITH

- Currently there are 93 residences built at IOB.
- There are 7 residences under construction – 1 on Deer Island, 5 on the mainland, and 1 on Cotton Island.
- The ARB has approved 3 residences – 2 on Dela Gaye and 1 on Palmetto Place; 2 residences are in the ARB process – 1 on Cotton Island and 1 on Palmetto Place; and 3 residences are with architects.
- There are 14 double lots, and 10 lots are HOA owned.
- There are 64 lots to be developed. 67% absorbed.
- The ARB administrator continues to receive inquiries regarding building on several recently purchased lots as well as questions regarding building requirements from prospective lot purchasers.

The status of construction as visible from the street is listed below:

281 Dela Gaye III-102

Foundation Survey Date 10-17-22

Current Status: Landscaping complete.

14 Anchorage Way II-27

Permit Issued 2-8-23

Foundation Survey Date 3-30-23

Current Status: Interior work progressing.

260 Dela Gaye III-35

Permit Issued 1-30-23

Foundation Survey Date 3-24-23

Current Status: Landscaping complete.

272/276 Dela Gaye III-38/39

Permit Issued 10-9-23

Foundation started.

293 Dela Gaye III-99

Permit to be issued

6 Sunset Court IV-6

Permit to be issued

316 Dela Gaye III-68

Permit to be issued

CLUBHOUSE REPORT – DAVID & NANCY BRANDT/ERIC POWELL

- Clubhouse maintenance project update (Eric Powell)
 - All maintenance jobs have been completed except for rotten shutter replacement which will occur at the beginning of 2024

- Clubhouse Activities (Nancy Brandt)
 - Last Thursday, the Barbie movie was shown which included appetizers and even a prop. All who attended had a lot of fun.
 - Three Palms Bistro this Friday. Theme – Bring something that you would not serve at Thanksgiving.
 - The Christmas tree will be decorated on December 2nd. The committee is looking for volunteers. The second Christmas tree was recently sold for \$150

Other topic discussed: Pool deck and signage

- Alex commented that even though the pool is now closed, the deck can still be used for events. The signage needs to be changed to reflect that. Robert will check on this.

SOCIAL COMMITTEE – GLORIA PAPP

- The community had a wonderful annual dinner.
- There are now six hosts for the Merry Mingle. Some are co-hosting. Some are co-hosting. So far, 53 have signed up to attend, and the event will be capped at 90. This will be an adults-only event.

GROUND AND LANDSCAPE – KATHY WHITEHEAD/CARMEN DILLARD

- The Committee met on November 2.
- The Greenery has completed the Clubhouse landscape improvement project work other than relocating and planting the large clay pot. To complement the improvements, the Committee requests funding to contract with a tree company to trim the 4 laurel oaks in front of the Clubhouse. This would include removing water sprouts up to 25', removing 25% of the canopy and 75% of the Spanish moss in "moss-congested" areas. Additionally, there is a broken pine branch hanging over the pool house that needs to be removed. The quote from The Greenery for the combined cost of this tree work is \$3,987.84. (\$3,087.84 for the 4 laurel oaks in front of the Clubhouse; \$900 for pine branch removal which is now not needed since the Board approved Southern Tree for the work.) Robert will seek quotes from other tree companies. Carmen said to make sure the quotes specify the precise work mentioned in the estimate from The Greenery.
- The Greenery installed the pine straw along the Islands Avenue frontage of former lots 3-03, 3-04 and 3-05, by the Belle Grove Park sign. The Board approved up to \$1,000 for this work at its September meeting.
- Overgrown shrubbery on the Battery Chase and DeLa Gaye street islands has been removed and pine straw installed on the islands.
- The oak tree overhanging the tallest Sabal Palm at the front entrance has been removed, completing the work at the front entry.
- Remaining committee projects for this year include:
 - Holiday Decorations at the front entrance (to be installed by the Gardners during the weekend following Thanksgiving Day),
 - Issuing the December newsletter, and
 - A grapevine-cutting workday December 6, along Islands Avenue
- Lot inspections. Kathy is summarizing the lot inspections and will send them to Alex and the Bundys for owner notifications this week.

- The Greenery has offered to bushhog the necessary lots for approximately \$150-200 per lot.
 - In the past, Paul has done the work for the community to support his small business. This has also included heavy cleanup, including the removal of large fallen trees/limbs and hauling off.
- Carmen and Kathy discussed with the Greenery a potential process for assisting the 20 or so lot owners who need to maintain their vacant lots on a more regular basis to prevent the spread of dog fennel. The Greenery has offered to notify us when weed growth reaches a certain height, which could kick off an owner notification process and subsequent mowing if the owner doesn't have the lot mowed himself. (This will be discussed further in Executive Session.)
- For Board discussion – should the Bundys notify vacant lot owners that starting in 2024 they may be notified when their lot fails to meet the standards set in Article III, Section 12? (see below for reference)

Section 12. Unsightly Conditions. All of the Lots in the Development must, from the date of purchase, be maintained by the Owner in a neat and orderly condition. Grass must be cut when

(122644.10) 13320-8

- 7 -

tree quote

needed. Leaves, broken limbs, dead trees, and other debris must be removed when needed. Tree limbs, rocks and other debris must be kept out of the streets. In the event that an Owner of a Lot in The Islands of Beaufort fails, of his own volition, to maintain his Lot in a neat and orderly condition, Declarant, or its duly appointed agent, or the Board, or its duly appointed agent, may enter upon said Lot without liability and proceed to put said Lot into an orderly condition, billing the cost of such work to the Owner. If not paid within thirty (30) days of the receipt of the invoice, said amount shall be a continuing lien on the Lot until paid. The Owner shall be liable for all costs of enforcement of such lien, including attorney's fees. All Owners in The Islands of Beaufort are to keep cars, trucks and delivery trucks off the curbs of the streets.

- HOA tree issues from lot inspections – HOA needs to remove large fallen tree behind Corsaro's so Greenery can access easement and pond for mowing; also, a large standing dead tree in HOA easement behind Mueller's home needs removal due to size and danger of falling on walkers. The committee requests quotes and approval of funding. (Robert will acquire quotes for this work.)
- During the lot inspections, over 1,000 small Chinese Tallow trees were cut and treated with an herbicide. Approximately 56 Chinese Tallow Trees larger than 3" diameter need professional removal and herbicidal treatment. Southern Tree has quoted \$4,200 for the work, to be done in February 2024. 40 are in the area below the basketball courts; 5 are near the DeLa Gaye wetlands across from the Mueller's home; 4 are on HOA property behind lots 1 and 2 in Five Oaks, 1 is on the right side of 349 De La Gaye, and 18 are in 7 are along the property lines between residents' yards and they will pay for the removal of those 7 trees. Board approval of funding is requested.

October Greenery Update from Carmen Dillard

- The Greenery installed sod where and area of sod along Islands Avenue was damaged by chinch bugs.
- According to the 10/27 end-of-week report, Lee White is planning to plant an alocasia plant in the large pot on the right side of the Clubhouse lawn.
- On October 27th, a sprinkler rotor at the right side of the Clubhouse, which began spraying onto the Clubhouse after a probable water pressure fluctuation, was adjusted.
- Carmen and Kathy met with the Greenery on Wednesday, November 8 to review the 2024 proposed contract in detail and clarify the work done on Deer Island. The proposal did not reference the specifications that are part of the 2023 contract, and that will be corrected. The Greenery is responsible for maintaining the area between the tennis courts and the marsh; it will be bushhogged regularly, starting this week.
- Carmen requested a monthly meeting with the Greenery to ensure appropriate follow-up on items brought to the Greenery's attention (punch-list). This has been set for the last Friday afternoon of each month and will either be done in person or via Zoom.
- The well on Islands Avenue at the second intersection with Five Oaks Blvd was repaired. The Greenery has sent a proposal to address all the zone issues related to the Five Oaks well/clock set up. This proposal includes a new clock and totals \$2,993.55. Approval is requested.

Other topics discussed:

- Check overhanging limbs/Spanish moss on sidewalks. Some are on owner's property.
- Treat dollar weeds in CI park area.
- Alan shared that there is a chemical for dog fennel that you spray when it is cut and less than a foot that is somewhat effective. When cutting the lots annually, we are now at 70% capacity. City ordinance 6-2003 weed ordinance require owners to stay on top of weeds.

OLD BUSINESS

- CI/DI Bridge Pedestrian Walkway Update (Alex)
 - Coating material arrived
 - Preparation and application involves a 3-stage process (desplintering, primer, wait 24-48 hours, then apply the final coat)
 - The walkway will require 27 4-gallon buckets and rollers to apply. The coating material is like glue – when turned upside down, it doesn't come out.
 - The pile-ons will be kept up on the bridge to get people accustomed to the walkway.
- Tennis Court Repairs/Pickleball Court Conversion Status (discussed previously)
- Landscaping Lighting Repairs/Upgrades – Islands Avenue Repairs
 - Power panel – well pump and lighting transformer. \$1800 for repair/replacement (about 60 fixtures), \$600 (new timer, running wire, replacing six fixtures)
 - The GLC area may need to consider planting that was scheduled for that area.
 - Alan commented that previous plans for a water fountain in Belle Grove Park were rejected. Also, there is a limited number of power panels. Consideration might be given to lighting up the park one day. Robert said there is a fee to restore service. There has to be approval from Beaufort City Service before Dominion will restore service.

- Some lights are out at the DI entrance.

NEW BUSINESS

- Lot Cleaning Recommendations/Approval (already covered)
- Main Gate Repair/Replacement and Security System Update –
 - Pender Brothers will cut the existing beam and is working on the gate itself. Eric will check with Pender on the estimate.
 - Alex reminded everyone at the meeting that there is more exposure to outsiders while the gate is being repaired. The neighborhood should be aware of that. There was some discussion about the possibility of making the right entry gate function again.
 - The contract with Custom Security expires in March; need to get quotes.
- 2024 ARB Changes (Executive Session)
- Posting of Previous Month's Minutes prior to following board - In the covenants, action can be taken by the Board (Article 4, Section 12) to approve the minutes of the previous month's Board meeting via email. This was approved.
- Proposed No Parking and Speed Limit Signage
 - A request was made to post "no parking" signs on the right hand side of the DI entrance. It is difficult to see around the corner when coming out of gates.
 - The speed limit at the entry to the CI bridge (just past the Clubhouse) says 19 MPH then it changes to 10 MPH on the bridge. The decision was made to move the 19 MPH to another area in the community.
- Zoom meetings
 - There was discussion about getting another TV with a large screen to better project annual meetings via Zoom and possibly move the smaller screen to the front room. We didn't have good capability to hear participants attending via Zoom during the most recent annual meeting in October.
 - David Brandt commented that the bandwidth may be a problem. Alex said that Hargray will be giving an upgrade with a new system.
 - Linda Tunstall commented that logistics of the room need to be considered for multiple uses.
 - Another option to consider is testing a pull-down screen.
 - Further discussion was tabled until more alternatives can be researched.
- The Board recognized and thanked Robbie Smith for his year of service on the Board.
- Open Space Committee Proposal - Linda Tunstall
 - The objective of the committee would be to assist the BOD by gathering input and conducting analysis for increasing open space. Possibilities for increasing open space would be through acquisition of additional space and utilizing existing space to its full potential.
 - The purpose of this committee would be two fold – advisory (work w/Board and other committees), and stewardship to promote natural and physical resources

Discussion/questions during meeting:

- Scott Whitehead asked about the criteria for standing committee versus a task force. Eric also asked if this would be a permanent or temporary committee.
- Kathy Whitehead recommended clarifying the scope of this committee.

- Robbie said he sees the validity of having a committee. Open property landscape issues could be transferred over to this committee. Also, this committee could take over potential wildlife issues.
- Alex commented that we own property and asked about the long term plan for this committee.
- Linda responded that one of the goals of the committee is to give awareness to the whole community as to which spaces are owned by the community.
- Alan shared that the Open Land Trust has relationship with the School Board. If a committee is created, it would be advantageous to look at the possibility of working with them because it is in our interest to keep it open land.

MOTION MADE TO ADJOURN AT 2:59 PM. BOARD ADJOURNED AND WENT INTO EXECUTIVE SESSION.